9 May 2013	ITEM: 11
Thurrock Health and Well-Being Board	
Health and Well-Being Board Annual Stakeholder Event – Post Event Report	
Report of: Ceri Armstrong, Directorate Strategy Officer, Adults, Health and Commissioning	
Accountable Director: Roger Harris, Director of Adults, Health and Commissioning	
This report is Public	
Purpose of Report: To provide the Board with a summary of the annual Health and Well-Being Board stakeholder event and to outline next steps.	

EXECUTIVE SUMMARY

The annual Thurrock Health and Well-Being Board stakeholder event took place on the 15th April 2013. This was an invite-only event and built on comments made at the previous year's event.

The event was well attended and overall, comments were very positive.

Stakeholder input to the group exercise is being used to finalise the Health and Well-Being Strategy's delivery plans.

A future event will be built in to the Board's forward plan.

1. **RECOMMENDATIONS:**

1.1 **That the Board note the contents of the report**

1.2 **That the Board agree next steps.**

2. **INTRODUCTION AND BACKGROUND:**

2.1 The Board has agreed, through its terms of reference, to hold an annual stakeholder event. The 2013 event was held on the 15th April and well attended by a number of different organisations.

2.2 The 2013 event was the Board's second annual event, but the first as a statutory Board. Feedback from the 2012 event was taken in to consideration when planning the agenda for 2013. This resulted in a greater amount of time being allowed for questions and answers. The 2013 event was also 'invite-only' – some comments in 2012 had related to material needing to be diluted and of limited value due to the breadth of individuals and organisations attending.

2.3   Stakeholders attending the event were able to comment on how they contributed to the Health and Well-Being Strategy's priorities. Contributions are attached at appendix 1.

2.4   Contributions made will be used to update the Strategy's delivery plans or activity supporting the delivery of actions within the plans. This is particularly important as some stakeholders may not have had the opportunity previously to input in to the development of the delivery plans.

2.5   The agenda provided time for questions and answers. Participants had been given the opportunity to submit questions before the event. Questions from tables were also taken on the day. Questions and answers are provided at appendix 2.

2.6   Stakeholders were asked to complete an evaluation form. This allows the Board to review whether the event was seen as a good use of time, and how future events can be approved.

Evaluation

2.7   Stakeholders were asked what could be done to improve future events. A summary of comments are as follows:

- Ensure everyone can see the questions and answers;
- Provide an open question and answer session rather than just selective questions;
- Feedback on progress made with priorities;
- Excellent event and opportunity to network;
- Include more of a diverse group of organisations;
- Interactive sessions were useful – but a facilitator would have helped;
- More time for group work – panel session too long;
- Greater involvement with stakeholders – very 'Thurrock Council';
- People invited from a wider range of organisations – increase representation from the community;
- More focused groups around priorities;
- Opportunity for feedback from groups
- Information available before events.

2.8   Stakeholders were asked what themes they would like to see explored in future events. A summary of comments are as follows:

- How will we know that the Board is making a difference;
- Role of prevention;
- Whether the health of the community is improving;
- GP point of view;
- Focus on tackling smoking and obesity in Thurrock;
- Mental Health and Well-Being;
- More panel questions;

- Drugs and alcohol;
- Voluntary sector experience with the Board
- Real life case studies;
- Role of the business community in improving health and well-being;
- Presentation by HealthWatch;
- End of life care;
- Examples of successful joint working – how can we do it well;

2.9 Stakeholders were asked to rate different elements of the event. Each of the separate elements achieved an average score of 8 out of 10.

2.10 Overall the event was well received.

Next Steps

2.11 The Board has already committed to holding one annual event. It is suggested that the annual event is held at the end of March or beginning of April. This would allow the event to focus on a review of the year, and also engage stakeholders in developing the Board's forward plan for the following year. Points made by stakeholders through the evaluation forms will be used to develop next year's event.

2.12 Delivery Plans will be refreshed in light of stakeholder input. This will be brought back to the Board in July as part of the performance item on the agenda.

2.13 It is suggested that the Board delegates responsibility for event arrangements and planning to the Executive. If the Board agrees, the Executive will need to consider what other events take place – if at all. The Executive will also be expected to review feedback from events and ensure that event feedback and contributions are used to develop the work of the Board. The Board have already committed to undertaking an event for providers.

3. ISSUES, OPTIONS AND ANALYSIS OF OPTIONS:

3.1 The minimum number of events the Board have committed to undertake is one annual stakeholder event and a provider event.

3.2 This paper asks the Board to delegate responsibility for events to the Executive.

4. REASONS FOR RECOMMENDATION:

4.1 Stakeholder input is vital to the development of the Board's work plan and the delivery of the Health and Well-Being Strategy.

5. CONSULTATION (including Overview and Scrutiny, if applicable)

5.1 N/a

6. **IMPACT ON CORPORATE POLICIES, PRIORITIES, PERFORMANCE AND COMMUNITY IMPACT**

6.1 Stakeholder engagement ensures that the right issues are being focused on and provides a wider group of organisations with the ability to influence the work of the Board. This gives the Board a better chance of achieving required outcomes – which in turn impact upon priorities within the Community Strategy and organisational priorities.

7. **IMPLICATIONS**

7.1 **Financial**

Implications verified by: **Mike Jones**
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The running of events does involve a small outlay – obviously the greater the number of events held, the greater the outlay.

7.2 **Legal**

None.

7.3 **Diversity and Equality**

Stakeholder events allow a broader group of organisations to be involved in developing Board work programmes and decisions. This ensures that all issues have the ability to be aired – including those relating to diversity and equality, and therefore allows the Board's work programme to reflect the needs of the community it serves.

7.4 **Other implications (where significant) – i.e. Section 17, Risk Assessment, Health Impact Assessment, Sustainability, IT, Environmental**

None.

BACKGROUND PAPERS USED IN PREPARING THIS REPORT (include their location and identify whether any are exempt or protected by copyright):

- None.

APPENDICES TO THIS REPORT:

- Appendix 1 – Contribution to priorities
- Appendix 2 – Questions and Answers

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